

Date: January 30, 2009  
 Project Name: Georgia State University  
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Activities to be completed:

Cognos Applications	C8 : Framework / ReportStudio / Analysis Studio / Transformer / CMM
Cognos Skills Requested	Installation: Training
Other Skills	
Software Environment	<p>OS: <b>Windows</b>          DB: <b>Sql Server</b>          Application Server: <b>Tomcat</b>          Web Server: <b>IIS</b>          Security: <b>AD</b>          No. of Environments:              <b>1 – Training</b>          No. of Servers:              <b>Training – 2 Servers</b></p> <ul style="list-style-type: none"> <li>• 1 – Application Tier Server / Web Tier Server (Content Manager, Report Server, Gateway)</li> <li>• 1 – Database Tier Server (Content Store, Metric Store, Audit Store)</li> </ul> <p>No. of Products: <b>1</b></p> <ul style="list-style-type: none"> <li>• Cognos BI 8.3</li> </ul>
Tasks to be Performed / Delivered	<p>GSU is engaging Cognos Technical Expert Services to perform Installation and Configuration Services of Cognos BI 8.3 for their Training environment(s).</p> <p>Install, Configure, Tune, Test and Document Cognos 8.3 BI Server / Metrics Server in Training Environment(s) to include:</p> <ol style="list-style-type: none"> <li>1. Kick Off Meeting</li> <li>2. Perform Conformance Check (From Pre-Installation Checklist)</li> <li>3. Perform System Health and Readiness Check (From Pre-Installation Checklist)</li> <li>4. Perform Installation and Configuration</li> <li>5. Perform Custom Tuning</li> <li>6. Perform Function Tests</li> <li>7. Perform Failover Test (where applicable)</li> <li>8. Provide Standard Documentation</li> <li>9. Complete Architecture Diagram</li> <li>10. Complete Configuration Worksheets</li> <li>11. Document Configuration Files</li> </ol>

Task Completed:

- Installed & configured Cognos applications
- Tune Cognos environment

Other applications installed, configured and tested per client manager:

- PowerPlay Server
- PowerPlay Client
- Transformer
- Impromptu

Function Tested:

- FM Manager
- Report Studio
- Query Studio
- Metrics Studio
- Event Studio
- Analysis Studio
- PowerPlay Studio

Notes:

- Inability to run report in Excel and CSV format from the server during function test. Do not foresee this happening if report is run from a workstation.
- Hours downloading Cognos applications: Approximately 5 Hours.
- Decided not to install Cognos Powerplay & Impromptu ver. 7.3 on new server in order to use time to do function test on installed applications. Reason: Since the application is located on the retired server and functional the application can be a launched from the retired server and the restored Cubes can be tested from a mapped share on the new server.
- Due to time constraint the documentation is incomplete, however, it will be finalized by 2/2/09.